Institut Bank-Bank Malaysia 35880-P
Institute of Bankers Malaysia

Membership No

MEMBERSHIP APPLICATION FORM

☐ New membership ☐ Reinstatement ☐ Change of category

Please select the membership category you are applying for

Working with approved financial institutions or finance related subsidiaries

☐ **Member** — Individuals with the following certification/ qualification
a. IBBM's certification/ qualification + 3 years work experience in financial services + supervisory/ management position
b. Degree/ professional qualification + 5 years work experience in financial services + supervisory/ management position

☐ **Ordinary Member** — Individual employed in approved financial institutions or finance related subsidiaries

Not working with approved financial institutions or finance related subsidiaries

☐ **Associate Member** — Individuals in management position with 5 years work experience

☐ **Affiliate Member** — Individuals not working in approved financial institutions and interested in developing their knowledge in banking and financial services

PART A: PERSONAL INFORMATION

Name (as in NRIC)

Gender: ☐ Male ☐ Female

Title (please tick ∨): ☐ En ☐ Cik ☐ Pn ☐ Mr ☐ Ms ☐ Others (please specify) _____

Race (please tick ∨): ☐ Bumiputra (Malay) ☐ Bumiputra (Others) ☐ Chinese ☐ Indian ☐ Others (please specify) _____

NRIC No (New) - -

NRIC No (Old)

Passport No. (*overseas applicant*)

Nationality (*overseas applicant*)

Year of birth

Home Address (with postcode)

Tel No (home) -

Tel No (mobile) -

E-Mail Address (personal)

Preferred Mailing Address (please tick ∨): ☐ Home ☐ Office

PART B: EMPLOYMENT INFORMATION

☐ Employed ☐ Not employed ☐ Student ☐ Retired

Employer Name and Address (with postcode)

Department

Tel. No. (office) - Ext.

Fax No. -

E-Mail Address (office)

Position Title: _____

Position Category (please tick ∨): ☐ General Manager ☐ Senior Manager ☐ Manager ☐ Executive ☐ Support/Clerical ☐ Others (please specify) _____

Years employed in banking & finance (Ordinary & Member): ☐☐ Years ☐☐ Months

Years of working experience (Affiliate & Associate): ☐☐ Years ☐☐ Months

Nature of Business (if employed/ please tick ∨ where applicable)
☐ Banking & Finance ☐ Professional ☐ Public Service ☐ Education ☐ Manufacturing ☐ Service Industry
☐ Insurance ☐ IT Services ☐ Others (please specify) _____

Verification by Employer

Name | Designation | Signature | Company Stamp | Date

PART C: EDUCATION INFORMATION

(Please tick √ where applicable)

☐ SPM/ SPMV/ SM3/ O-Level ☐ Certificate ☐ Degree ☐ IBBM award
☐ STPM/ A-Level/ Matriculation ☐ Diploma ☐ Professional ☐ Others (please specify): _____

Name of Award | Year Obtained

PART D: PAYMENT INFORMATION

(please tick √ where applicable)

☐ I enclose a cheque/ draft/ MO/ PO No. _____ for RM _____ payable to **Institut Bank-Bank Malaysia**

(Please include RM0.50 bank charges for each outstation cheque for the purpose of this application.)

☐ I authorise IBBM to debit my ☐ MasterCard ☐ VISA for the amount RM _____

(only accepted for transaction of RM50.00 and above)

Credit Card No. ____ - ____ - ____ - ____ Expiry Date ____ Month ____ Year

_____ _____

Cardholder's Name as per name on credit card | Cardholder's Signature as per credit card

Annual subscription is payable upon admission to membership and on January 1 every year thereafter.
For admission between July 1 and October 31, only half year's subscription is payable for that particular year.

(Please tick √ where applicable)

Membership Category	Application Period: Nov 1, 20XX to June 30, 20XY	Application Period: July 1, 20XY to Oct 31, 20XY
a. Subscription Fee (please tick √ where applicable)		
☐ Member	RM 90.00	RM 45.00
☐ Ordinary Member	RM 40.00	RM 20.00
☐ Associate Member	RM110.00	RM 55.00
☐ Affiliate Member	RM 60.00	RM 30.00
b. Processing Fee (please tick √ where applicable)		
☐ New Membership	RM 10.00	RM 10.00
☐ Reinstatement	RM 30.00	RM 30.00
☐ Change of category (Associate & Member)	RM 10.00	RM 10.00
Library Membership (optional one-time payment)		
☐ Deposit (refundable)	RM 50.00	RM 50.00
☐ Processing Fee	RM 10.00	RM 10.00

Reinstatement Policy

1st Reinstatement
Current year's subscription reinstatement fee

2nd & subsequent reinstatement
the reinstatement fee is as follows:

1-3 years lapsed membership	RM 60
4-6 years lapsed membership	RM 90
7-9 years lapsed membership	RM120
10 years & above lapsed membership	RM150

PART E: DECLARATION BY APPLICANT

I declare that the information given by me is true and correct. If I am selected as a Member/ Ordinary Member/ Associate Member/ Affiliate Member (*delete where appropriate) I shall be bound by the provisions of the Memorandum and Articles of Association of Institut Bank-Bank Malaysia.

_____ _____

Applicant's Signature | Date

NOTE;

1. If submitting membership application for IBBM examinations, please note the submission deadlines:

	CIAFIN	CCP			
Examination sitting	Dec	Apr	Jul	Sep	Dec
New Membership	Jul 31	Oct 31	N/A	Apr 30	N/A
Reinstatement	Jul 31	Oct 31	Apr 30	Apr 30	Sep 30

CIAFIN Certificate in Internal Auditing for Financial insitutions
CCP Certified Credit Professional

The submission deadlines MUST be strictly adhered to. No extension of deadlines will be considered.

Note: Exam dates and submission deadlines may be subject to change. Please always check IBBM's website for the current year's schedules.

2. To avoid unnecessary delay in processing, kindly take note of the following:
   a. Complete all the details required (incomplete form will be returned).
   b. Enclose i. photocopy of your NRIC; and
      ii. photocopy of your higest qualifications duly certified.
      iii. Applicable for MEMBER category - A letter from your employer confirming your current job position and total number of years employed in financial institution(s).
3. Withdrawal of membership application must be made in writing not later than two weeks after submission.

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